TOWN OF ONONDAGA PARKS & RECREATION
4834 VELASKO ROAD
SYRACUSE, NY 13215-2291
469-3464

MEMORANDUM

TO: Returning Summer Staff

FROM: Charry Lawson, Recreation Supervisor

RE: 2012 Summer Employment

DATE: January 3, 2012

Please fill out this form if you are interested in working for the department this summer. This is **NOT** a guarantee of employment, however it is important to indicate your interest. You need not sign up for an interview unless you wish to speak with me, I may however call you to schedule an appointment if I feel it is necessary to obtain further information from you. If you are rehired, you will be notified between May 21 and June 4. If you have any questions, feel free to call me at 469-3464.

NAME_____PHONE_____

CHECK YOUR SITE OF CHOICE:

_____WHEELER SCHOOL _____KING PARK

_____SANTARO PARK _____ONONDAGA HILL MIDDLE SCHOOL (PRE-K)

POSITIONS INTERESTED IN:

_____PLAYGROUND/PRE-K SUPERVISOR _____PLAYGROUND LEADER

_____PRE-K/PLAYGROUND AIDE _____SOCCER AIDE _____CIT (15 & 16 yrs. old)

AREA OF INTEREST (LEADER POSITION):

_____ARTS & CRAFTS _____SPORTS & GAMES

The Summer Playground program dates are July 2 - August 10(not 7/4), Monday through Friday. Staff training will be June 26-28. If you were to be hired, would you have any conflicts with these dates? If yes, state when and why.

Please write down any suggestions you may have to make our playgrounds run smoother. Fill out the employment application and all other paperwork.